Computer Information Systems Internship Program

<u>INTERNSHIP WAGE SUMMARY:</u>

The Hour Summary is to be filled out on a weekly basis by the student before mailing each weekly report. This form is to be approved by the employer, and turned in to the college coordinator at the end of the internship period. A second copy of this form will be provided to the student upon request for his/her records.

This report needs to be on file in the event of a state audit. <u>No internship credit will be granted unless this report is completed, signed, turned in, and on file.</u>

Week #	Dates	Hours Employed	Gross Wages
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
Total			

_____   _____
(Student Signature and Date)   (College Coordinator Signature and Date)